



GREATER HELENA MPO | TPCC

June 08, 2026

Zoom Online Meeting: <https://us02web.zoom.us/j/7867151323?omn=81628514240>
(City/County Building Room 226)

Call to Order

Roll Call

Public Comment on the Agenda / General Public Comment

- A. Comment in person.
- B. Comment online.

1. INFORMATIONAL ITEMS

☐ Transportation Plans Update

Presenter

RPA

Time allotted

1:00 – 1:20

☐ MPO Manager Updates

MPO Manager

1:20 – 1:25

2. ACTION ITEMS

☐ Consider amending the Federal Fiscal Year 2026
Unified Planning Work Program (FFY26 UPWP)

MPO Manager

1:25 – 1:40

Member Communications and Discussion Topics

Adjournment

It is the policy of the Greater Helena MPO to take public comment on any action item. For further information on any of the items mentioned above, please contact the MPO Manager at 447-8406 or tweingartner@helenamt.gov.

The MPO is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The MPO will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the MPO's meetings, services, programs, or

activities should contact the City's ADA Coordinator, Anne Pichette, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: Phone: (406) 447- 8490 TTY Relay Service 1-800-253-4091 or 711 Email: citycommunitydevelopment@helenamt.gov Mailing Address & Physical Location: 316 North Park Avenue, Room 445, Helena, MT 59623.



Meeting Date June 08, 2026

To: Transportation Policy Coordinating Committee
From: Ty Weingartner, Greater Helena MPO Manager
Subject: MPO Manager Update

FFY27 UPWP

The Greater Helena Metropolitan Planning Organization (MPO) is required to submit the Unified Planning Work Program (UPWP) for the upcoming federal fiscal year by September 2027. In preparation, the Transportation Technical Advisory Committee (TTAC) is evaluating the next Transportation Plan, with particular emphasis on developing a Pedestrian Plan that addresses non-motorized transportation, Americans with Disabilities Act (ADA) compliance, and Safe Routes to School initiatives. The MPO Manager is currently defining the initial scope for this plan and preparing the forthcoming UPWP. The approval timeline for the Federal Fiscal Year 2027 UPWP includes TTAC approval of the recommended UPWP in July, followed by presentation of the UPWP by the MPO Manager to the Transportation Policy Coordinating Committee (TPCC) at the August 10 meeting.

Redesignation of the MPO

During the March TPCC meeting, the committee approved the redesignation of the Greater Helena Metropolitan Planning Organization (MPO) from the City and County Consolidated Planning Board to the Transportation Policy Coordinating Committee. All associated documentation is under review by the Governor's Office. Following approval of the redesignation, the MPO Manager will collaborate with TPCC members to obtain signatures on all necessary agreements, including the 3-C Cooperative Agreement, the Planning Funds Agreement, and the TTAC Bylaws.

**All contracts have been reviewed and approved by Lewis and Clark County Legal.*



Meeting Date June 08, 2026

To: Transportation Policy Coordinating Committee
From: Ty Weingartner, Greater Helena MPO Manager
Subject: Amendment to the Federal Fiscal Year 2026 Unified Planning Work Program.

Present Situation: The Greater Helena Metropolitan Planning Organization (MPO) is required to submit a Unified Planning Work Program (UPWP) to the Federal Highway Administration on an annual basis. The UPWP details the MPO's transportation planning priorities, activities, and budget, with a particular focus on Planning Funds (PL Funds). The document covers the Federal Fiscal Year, spanning October 1 to September 30, and is generally submitted in late August or early September. Amendments may be submitted throughout the year; however, Planning Funds not allocated in the UPWP are not eligible for reimbursement. The deadline for submitting an amendment is July of the Federal Fiscal Year.

Background Information: The Greater Helena Metropolitan Planning Organization (MPO) proposes an amendment to the Federal Fiscal Year 2026 Unified Planning Work Program (UPWP).

The amendment, as presented to and recommended by the Transportation Technical Advisory Committee, allocates an additional \$21,677.24. These funds are designated for the MPO staff Cost of Living Adjustment (COLA) for 2026, increased telephone charges, and higher information technology expenses.

Since the May 18, 2026, TTAC meeting, the MPO Manager was informed by the Transportation Plans Consultant that final billing for the Long-Range Transportation Plan would be delayed by one to two months. As a result, the MPO Manager proposes transferring \$41,095.18 from the Long-Range Transportation Plan (LRTP) work element group to reserves to prevent these funds from being frozen.

The net impact to the UPWP will be a reduction of **\$19,417.94** in total allocated Planning (PL) Funds for Federal Fiscal Year 2026 (FFY26).

If the amendment to the UPWP is approved by the Transportation Policy Coordinating Committee (TPCC), the MPO will retain \$460,221.07 in its reserve fund (unallocated funds) and receive an

additional allocation of \$392,747.00 in Federal Fiscal Year 2027. This will result in a total of \$852,968.07 available in FFY27, covering the period from October 2026 to September 2027.

Proposal/Objective:

Amend the Federal Fiscal Year Unified Planning Work Program by removing **\$19,417.94** in Planning Funds to ensure that all MPO operational costs are fully reimbursed.

Advantage:

Amending the current Unified Planning Work Program (UPWP) ensures that operational expenses are fully supported by Planning Funds (PL Funds).

Disadvantage:

While this outcome is not expected, there is a possibility that \$3,000.00 in unused PL Funds could be frozen until Federal Fiscal Year 2028, which begins in October 2027. This situation may offer a benefit by serving as a contingency for unanticipated expenses.

**Staff Recommendation/
Recommended Motion:**

The Transportation Technical Advisory Committee (TTAC) recommends amending the UPWP to reduce **\$19,417.94** in Planning Funds.

FFY26 PLANNING Funds: \$931,059.80

Work Program Element	MPO Manager Hours	MPO Manager PL Allotment	1Q	2Q	Total	Remaining	Hours Should be	Amendment	Proposed Amendment
100 Program Administration	772	\$47,663.28	\$14,746.07	\$16,701.34	\$31,447.41	\$16,215.87	\$54,633.21	\$6,969.93	\$6,969.93
Rent		\$3,590.00	\$908.10	\$908.10	\$1,816.20	\$1,773.80	\$3,632.40	\$42.40	\$42.40
Telephone		\$0.00	\$75.00	\$75.00	\$150.00	(\$150.00)	\$300.00	\$300.00	\$300.00
Travel/Training		\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00		(\$3,000.00)	\$0.00
ITS Computer		\$1,690.00	\$557.78	\$836.68	\$1,394.46	\$295.54	\$3,295.35	\$1,605.35	\$1,605.35
Navaliner?		\$0.00	\$52.27	\$864.73	\$917.00	(\$917.00)	\$917.00	\$917.00	\$917.00
Website		\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	\$1,733.40	\$33.40	\$33.40
Office Supplies		\$500.00	\$0.00	\$0.00	\$0.00	\$500.00		(\$500.00)	\$0.00
Other Dues and Certifications		\$1,030.00	\$0.00	\$0.00	\$0.00	\$1,030.00		(\$1,030.00)	\$0.00
101 UPWP	108	\$6,667.92	\$0.00	\$0.00	\$0.00	\$6,667.92	\$7,642.99	\$975.07	\$975.07
102 Public Involvement and Service	108	\$6,667.92	\$0.00	\$566.15	\$566.15	\$6,101.77	\$7,642.99	\$975.07	\$975.07
300 - Long Range Transportation Plan	772	\$47,663.28	\$16,277.01	\$15,569.05	\$31,846.06	\$15,817.22	\$54,633.21	\$6,969.93	\$6,969.93
LRTP		\$310,496.95	\$36,529.05	\$127,851.68	\$164,380.73	\$146,116.22	\$269,401.77	(\$41,095.18)	-\$41,095.18
301 Metropolitan Planning Area Transpo	200	\$12,348.00	\$820.69	\$1,132.29	\$1,952.98	\$10,395.02	\$14,153.68	\$1,805.68	\$1,805.68
CSAP		\$39,830.52	\$7,468.23	\$27,383.48	\$34,851.71	\$4,978.81			\$0.00
302 Transportation Data	80	\$4,939.20	\$273.56	\$0.00	\$273.56	\$4,665.64	\$5,661.47	\$722.27	\$722.27
600 Transportation Improvement Plan	40	\$2,469.60	\$0.00	\$0.00	\$0.00	\$2,469.60	\$2,830.74	\$361.14	\$361.14
700 Air Quality	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals:	2080	\$490,256.67	\$77,707.76	\$191,888.50	\$269,596.26	\$220,660.41	\$147,198.29	(\$23,947.94)	-\$19,417.94
900 Reserve	0	\$440,803.13	\$0.00	\$0.00	0.00	0.00	0.00	\$423,655.89	\$460,221.07